GUIDELINES

IL 02.B.L.E.R2/05/2026_EN – The Process of Taking the Bachelor Examination – Guidelines for Graduates/Candidates

Aim:

This set of guidelines presents the process of taking the bachelor examination and has been developed to adapt the regulations for organizing and conducting the bachelor examination for the programs taught in Romanian, in the academic year 2025-2026, to the process of taking the bachelor examination face-to-face, in the Campus.

Application:

These guidelines apply to graduates/candidates who take the final bachelor studies examination, in July 2026, as well as to members of the RAU Executive Examination Committee, the School Examination Committees and the Specialty Examination Committees.

Definitions, abbreviations and acronyms related to the current guidelines:

GDPR - General Data Protection Regulation

Manner of conducting the activities:

Throughout the unfolding of the whole bachelor examination process, graduates/candidates must comply with the Regulations for the professional activity of students, must not break the legal provisions regarding fraud in examinations – the GDPR rules (bearing on confidentiality of personal data), as well as other framework regulations that are valid at national level, including those set up and in force at institutional level.

Graduates/candidates who have signed up for the final bachelor examination through the institutional platform must go through the following stages, as mentioned below:

STAGE 1 – Checking the schedule of the bachelor examination

Step 1:

The day before the bachelor examination, the candidate shall check on the University website, in the dedicated section, the room where (s)he has been assigned, as well as the time when Part 1 of the examination is scheduled to begin.

STAGE 2 – The bachelor examination – Part 1

Step 2: On the day of the bachelor examination, the candidate shall arrive at the Romanian-American University headquarters a reasonable amount of time before the examination is actually set to begin, according to the schedule established in advance.

Step 3: The candidates shall enter the examination room only after their identity has been verified based on an identity document that displays a photograph of the owner.

Step 4: After the identity of the candidates has been verified based on an identity document, by the secretary of the Specialty Committee, that displays a photograph of the owner, they shall be explained, the manner in which the examination will unfold, by the Chair or one of the members of the Specialty Committee.

Step 5: After the candidates have been explained the manner in which the examination will unfold, the Committee evaluates the fundamental and specialty knowledge of every candidate, by asking 3 questions, the candidates having 3 minutes at their disposal to answer each question.

In special cases, when the answers provided by the candidate have not been conclusive enough to establish the grades that will be granted, to the aim of full edification on the fundamental and specialty competences/knowledge acquired throughout the bachelor studies program, according to the complexity of the questions and answers which they entail, the Specialty Committee may additionally formulate 1-2 questions, with the possibility of supplementing the time allotted for Part 1 with a maximum of 6 minutes (by re-allotting them from the time established for Part 2), but without surpassing the overall time allotted to a candidate (30 minutes).

Step 6: After the answers are provided by the candidate, or, according to the case, the time allotted for the assessment is over, the members of the Evaluation Committee will agree on the marks given by every one of them to the respective candidate, and, if the average is at least 5, they will pass on to the next stage – Part 2 of the examination.

If the average is lower than 5, the candidate is rejected and will not be able to take Part 2 of the examination.

STAGE 3 – The bachelor examination – Part 2

Pasul 7: Candidates who have obtained an average of at least 5 in Part 1 will take Part 2 of the bachelor examination – the defense of the bachelor paper.

The defense of the bachelor paper is performed within a maximum of 20 minutes (including the Q&A session). Allotting relatively optimal time intervals to the defense of the paper and the Q&A session is recommendable.

STAGE 4 – Displaying the final bachelor examination results

Stage 8: The final results obtained by the candidates in the bachelor examination will be displayed on the institutional website, on the day of the examination finalization by each Committee, or the next day at the latest, in case the Committee's examination activity finished at a late hour, which makes it difficult to enter the results into the database and communicate them on the website on the same day.